

**TELFORD & WREKIN COUNCIL****HEALTH & WELLBEING BOARD – 26 SEPTEMBER 2019****REVIEW OF TERMS OF REFERENCE****REPORT OF THE ASSISTANT DIRECTOR: GOVERNANCE,  
PROCUREMENT & COMMISSIONING****PART A) – SUMMARY REPORT****1. SUMMARY OF MAIN PROPOSALS**

For the Health and Wellbeing Board to note and accept changes made to the Terms of Reference by Full Council.

**2. RECOMMENDATION**

**2.1 That the Board note and accept the changes to the Terms of Reference set out at Appendix 1.**

**3. SUMMARY IMPACT ASSESSMENT**

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Priority Plan objective(s)?	
	Yes	The Health & Wellbeing Board is part of the Council's decision making framework and therefore contributes to all of the Council's priorities.
	Will the proposals impact on specific groups of people?	
	No	
<b>TARGET COMPLETION/DELIVERY DATE</b>	If the Health & Wellbeing Board recommends any further changes to the Terms of Reference; they will proceed to Council Constitution Committee and then, if approved, onto full Council at the earliest opportunity.	
<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	No	There are no financial implications arising from adopting the recommendations of this report RP-18.9.19
<b>LEGAL ISSUES</b>	Yes/No	The Constitution requires that the Terms of Reference be reviewed on an annual basis. The Council is required to comply with the Constitution.
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	Yes	There are no other specific impacts arising from this report.

<b>IMPACT ON SPECIFIC WARDS</b>	Yes	Borough-wide impact
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## **PART B) – ADDITIONAL INFORMATION**

### **4. INFORMATION**

- 4.1 The Council's Constitution requires that the Terms of Reference for each of its Committees and Boards be reviewed annually to enable the Council to efficiently conduct its business.
- 4.2 The Terms of Reference forms part of the Constitution and was approved by Full Council in that context on 14 July 2016.
- 4.3 At its meeting on 25 July 2019, Full Council amended the Terms of Reference of Health & Wellbeing Board to reflect the new Cabinet Member priorities and service areas for 2019/20. In addition, in order to reflect these changed priorities and in recognition of the changing role of both Cabinet Members and elected Members generally, Council resolved that the role of Chair of the Health and Wellbeing Board should not be required to be a Member with Cabinet responsibilities (although the Chair can still be a Cabinet Member if necessary).
- 4.4 No further changes to the Terms of Reference are suggested.

### **5. PREVIOUS MINUTES**

- 5.1 Council – 14 July 2016 and 25 July 2019

### **6. BACKGROUND PAPERS**

Constitution – [www.telford.gov.uk/constitution](http://www.telford.gov.uk/constitution)

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